

Annexure-I

THE TAMIL NADU HANDLOOM WEAVERS' CO-OPERATIVE SOCIETY LIMITED

CO-OPTEX HEAD OFFICE, 350, PANTHEON ROAD,
EGMORE, CHENNAI-600 008.

EMAIL: cooptex@cooptex.com

Application inviting Expression of interest for Empanelment of Freelance
Designer on Contract basis for co-optex.

I) FREELANCE DESIGNER (with a Master -cum -Tailor)

1.SCOPE OF WORK

- 1) To assist the Handloom Weavers Co-operative Societies in bringing about variations in designs, colour combinations and textures of the fabrics suitable for Men's/Women's Apparel/Garments.
- 2) To develop a range of Handloom Men's/Women's Garments as per market requirements
- 3) To coordinate with the Marketing & Production Executives of Co-optex and the Handloom Weavers Co-operatives Societies to undertake to designing as per requirements of importers/overseas buyers and customers. Samples to be developed under the project from the stage of photo type pattern into products.
- 4) To document the designs/Garments and products developed.
- 5) To utilise the services of a Master- cum- Tailor to convert paper pattern designs into Apparels/Garments/Fashion Bags etc.

Design development activities include designer input towards textile techniques, motifs, design & colour trend and redefined usage of fabrics, usage of existing garment styles, product development using new techniques.

2. ELIGIBILITY

The applicant should have a Diploma /Degree in Fashion Technology from a reputed Institute (1 year / 3 Year). The applicant should have at least 3 years of working experiences as Fashion Designer, preferably with an experience of working in Fashion / Textiles sector.

The Master-cum-Tailor should have experience at least for 5 years in convert the paper pattern into Garments/Value addition /embroidery etc.

3. TERMS & CONDITIONS

Empanelment shall be valid for 10 months. Engagement will be on need basis.

c) Design Pattern Development

Development of paper patterns and photo type samples for Men's/Women's Apparels, Garments and Accessories like

1. Lehenga (By using good quality of All types of Silk sarees (Aged Goods))

2. Crop Top

3. Kurthis

4. Chudithar set

5. Skirts

6. Kaftan

7. Shorts

8. Shirts etc.

9. Fashion Bags etc.

10. Any other Fashion Accessory/Apparel as decided from time to time.

Any other items as required for International Fairs participation.

Any other Value addition works /Embroidery/Crochet/ Appliqué etc

d) Pattern / Product Development for Fairs

Co-optex is regularly participating in the Home Textiles /Apparels Fairs across the Globe. The Freelance Designer has to arrange to develop the Pattern/Garments suitable for the Fair with the handloom Fabrics available with Co-optex as per trends/Colour for that particular country.

c) Documentation of the Garments Designs & Products Developed.

- To document the designs/patterns and products developed by the Freelance designer.
- Other product/Design related activities as and when entrusted.

4. Contract Fee:

Rs.45,000/ Month for a period of 10 months (including deduction of TDS as applicable)

.5. Last Date

Application shall be uploaded with details before 20.06.2024 for enrolment and send to the address as follows.

The Managing Director,
Co-optex Head Office,
350, Pantheon Road,
Egmore, Chennai- 600 008.

Contact Person: R.Vaasu.GM(Export)

Mobile No : 9444253371

Email ID : cooptex@cooptex.com

Annexure-II

THE TAMIL NADU HANDLOOM WEAVERS' CO-OPERATIVE SOCIETY LIMITED

CO-OPTEX HEAD OFFICE, 350, PANTHEON ROAD,

EGMORE, CHENNAI-600 008.

EMAIL: cooptex@cooptex.com

Format for Application (Freelance Designer along with Master-cum-Tailor)

On Contract / Temporary Engagement Basis

1. Name of the candidate :
(In Block Letters)
2. Father's Name :
3. Correspondence Address :
4. Candidate Date of Birth : DD/MM/YYYY Format
5. Mobile Number :
6. E-Mail Id :
- 6 (a) Aadhar Number of the Candidate :
7. (a) Education Qualifications in chronological order beginning from SSLC (10TH onwards)

Name of the Examination Passed	Year of Passing	Name of the Board/ University	Subject /studied	Division / % of marks obtained

(b) Technical /Marketing Qualifications:

Name of the Examination Passed	Year of Passing	Details of Course	Board/ University	Subject/studied	Division\ % of marks obtained

(Certificate copy to be uploaded)

(PTO)

8. Work Experience Chronological Order, starting with the First job:

Name & Address of Employer	Period of service		Designation of Post	Total length of service	Nature of work & level of responsibilities
	From	To			

(Certificate copy to be uploaded)

9. Information about Master cum Tailor :

1. Name in full(In Block Letters) :

2. Father's Name :

3. Correspondence Address :

4. Aadhar Number :

5. Mobile Number :

10. Knowledge and Working Experience of Master-cum-Tailor in Fashion Designing :

Declaration & Certificate

I hereby declare and certify that all the statements made in this application are true and correct to the best of my knowledge and belief if any of the particulars furnished by me are found to be incorrect or suppressed, my candidature is liable to be rejected at any stage during or after selection process. Further, I understand that this position is purely temporary on contract basis, if it is found after my appointment the particulars furnished by me are incorrect or suppressed, my services are liable to be terminated without any notice.

Date :

Place:

Signature of the candidate